

Propane Certified Employee Training Program (CETP)

Books 1, 4.1, 4.2, 4.3, 4.4, 4.5 — F.W. Webb — 3091 Cold River Road — Rutland, VT
Spring 2019 — Book 1 starts March 11 - 8:00am – 4:00pm

Book 1 — Basic Principles & Practices of Propane

Book 4.1 — Designing and Installing Exterior Vapor Distribution Systems

Book 4.2 — Placing Vapor Distribution Systems and Appliances into Operation

Book 4.3 — Installing Appliances and Interior Vapor Distribution Systems

Book 4.4 — Basic Electricity for Propane Appliance Service

Book 4.5 — Basic Propane Appliance Service & Troubleshooting

*This program is taught by an NPGA-approved instructor, using NPGA curriculum
More information about CETP can be found at www.npga.org.*

What CETP Books are required to install, inspect and service propane equipment in Vermont?

In order to earn a Vermont Propane Certificate of Fitness, the 2015 Vermont Fire and Building Safety Code requires anyone that installs, inspects or services LP gas appliances to successfully complete Books 1, 4.1, 4.2, 4.3, and 4.4.

For LIMITED interior certification (installation, inspection, and service of interior or rooftop LP gas equipment) by HVAC Technicians, the Fire and Building Safety Code requires successful completion of CETP Books 1, 4.2, 4.3, 4.4, and 4.5.

For installation inspection and service of both natural gas and LP gas systems and equipment, the Fire and Building Safety Code requires successful completion of the AGA Fundamentals Course and CETP Books 1, 4.1 and 4.2.

Each class is limited to 20 students. Pre-registration is required. Late registrants may incur additional fees for express shipment of Books and Exams from NPGA and ITS.

Students must bring the current version of NFPA 54 (2015) and/or NFPA 58 (2014). ***Students who come to the class without the correct version will not be able to take the course.*** If the VFDA instructor has available copies of the NFPA codes required to take the CETP Module, any student showing for a CETP course without the correct version of NFPA 54 or NFPA 58 will be given a copy from VFDA stock and billed \$60 per book. VFDA does not loan NFPA Code Books to students.

The Skill Assessment Forms must be signed and sent to Industrial Training Services (ITS). If the Skills Assessment Forms are not sent to ITS within one year of test completion, the student will not receive a certificate and will have to take the class again.

All Skills Evaluators must complete the Skills Evaluator Training program and receive a registration number to be included on all Affidavits sent to ITS. The fee for the training course and registration is \$75 and will cover the three (3) year period for which the evaluator's registration number will be valid. Go to vermontfuel.com/lpskills to learn more about the NPGA CETP Training and Evaluation.

If you need to retest for a book, there is a \$100 fee per test. This does not include the instructor's time and travel fees if the test is administered separate from the VFDA CETP Series. If you would like more information about these fees, please contact Stephanie at 802-230-4722 ext. 2 or email steph@vermontfuel.com.

All cancellations must be made in writing to VFDA on or before the Registration Deadline. Firms registering students and failing to attend without written notice to VFDA will be liable for the full tuition. Cancellation by registrant after the registration deadline, leaves the registrant liable for 50% of the tuition. VFDA reserves the right to cancel any and all seminars for lack of student registrations. Pre-registered students will be notified of cancellation using the contact information provided on the completed registration form. Firms that prepaid for cancelled seminars will receive a full refund.

Questions? – Contact VFDA at 802-223-7750 or email steph@vermontfuel.com

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CETP REGISTRATION FORM

1. Student **must** bring the specific referenced NFPA publications to class.
2. Enter student names and circle appropriate amounts for the dates needed for **each** student.
3. Complete the company information, address, etc.
4. Indicate your payment choice: prepaid, credit card or billing (members only)
5. Return **this** page to VFDA by fax or mail.
6. Register by **02/22/2019**

IMPORTANT:
FAX this page to VFDA.
Circle each Book for each student you are registering.

Each student **MUST HAVE** the NFPA Code publication referenced for this CETP Book.

Please ensure that students arrive at class with the necessary and correct year's copy of **NFPA 54** (2015) and/or **NFPA 58** (2014).
If your student does not bring the proper code books to class, they will be provided, if available. Students will be charged \$60 per book.

Company _____ Contact _____
Address _____ City _____ State _____ Zip _____
Phone _____ Fax _____ Email _____

	Book 1	Book 4.1	Book 4.2	Book 4.3	Book 4.4	Book 4.5
Please circle for EACH student which books they are taking. If you have questions, contact VFDA.	March 11, 12, 14	March 26, 27, 28	April 2, 3, 4	April 9, 10, 11	April 16, 17, 18	April 23, 24, 25, 26
STUDENT NAME	\$450 VFDA Member \$575 non-member	\$450 VFDA Member \$575 non-member	\$450 VFDA Member \$575 non-member	\$450 VFDA Member \$575 non-member	\$450 VFDA Member \$575 non-member	\$600 VFDA Member \$775 non-member
STUDENT NAME	\$450 VFDA Member \$575 non-member	\$450 VFDA Member \$575 non-member	\$450 VFDA member \$575 non-member	\$450 VFDA Member \$575 non-member	\$450 VFDA Member \$575 non-member	\$600 VFDA Member \$775 non-member
STUDENT NAME	\$450 VFDA Member \$575 non-member	\$450 VFDA Member \$575 non-member	\$450 VFDA Member \$575 non-member	\$450 VFDA Member \$575 non-member	\$450 VFDA Member \$575 non-member	\$600 VFDA Member \$775 non-member
STUDENT NAME	\$450 VFDA Member \$575 non-member	\$450 VFDA Member \$575 non-member	\$450 VFDA Member \$575 non-member	\$450 VFDA Member \$575 non-member	\$450 VFDA Member \$575 non-member	\$600 VFDA Member \$775 non-member
Not a VFDA member? Call 802-223-7750 or go to vermontfuel.com/membership	CLASS FULL	CLASS FULL	CLASS FULL	\$	\$	\$
Add total for all cells in rows above and enter here					Total \$ _____	

<p>PAYMENT:</p> <p><input type="checkbox"/> Check Enclosed</p> <p><input type="checkbox"/> Payment to Follow</p> <p><input type="checkbox"/> Bill Us (<i>members only</i>)</p> <p><input type="checkbox"/> Credit Card</p>	<p>Payment by Credit Card:</p> <p>Name _____</p> <p>Card # _____</p> <p>Exp. Date _____ CVV _____</p>
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FAX TO VFDA: 802-419-3313
or mail to VFDA - PO Box 1370 - Montpelier, VT 05601